



SMYRNA HIGH SCHOOL
500 Duck Creek Parkway, Smyrna, Delaware 19977
Telephone (302) 653-8581
Fax (302) 653-2763



Making Connections & Building Dreams

Stacy C. Cook, Principal

Dainelle Hampton-Morton, Associate Principal ♦ Miranda Lee, Associate Principal

Kristi Thom, Associate Principal ♦ Dan Semenick, Associate Principal ♦ Paul Damask, Associate Principal

August 14, 2023

Dear SHS Parents/Guardians and Students,

On behalf of the Administration and Staff, I want to welcome you to the 2023-24 school year. We are excited for the opportunity to work with you to make this year positive, productive, and memorable for all stakeholders. The purpose of this letter is to provide you with information to assist you with a successful start of the school year. One of the keys to this success is the ability to communicate with you easily and accurately on a regular basis. To do this, we will be utilizing email, phone calls, social media, and our website. An automated call and email from me will go out the evening of August 21st. If you do not receive this call and email, then we do not have the correct contact information on record. Please call the SHS main office at 302-653-8581 to update your contact information as soon as possible. Please also encourage your student to check his/her school email regularly starting now and throughout the school year. The student email accounts allow the school staff to make sure the students have current information about classes, school events, and various opportunities throughout the year. You will also want to use at least one of the following resources to stay current on information and opportunities for our students throughout the school year:

Instagram - [Smyrna_High_School](#)

Facebook - <https://www.facebook.com/SmyrnaHighSchool>

Website - <https://www.smyrna.k12.de.us/Domain/13>

I strongly encourage you and your student to use Home Access Center (HAC) at least once a week to keep informed about grades, attendance, and any missing assignments for classes. There is a “forgot username/password” function in HAC to allow you to reset your access as needed. If that doesn’t work, you can email any of the following for assistance: stacy.watts@smyrna.k12.de.us , cara.boyles@smyrna.k12.de.us , constance.moore@smyrna.k12.de.us , or sara.black@smyrna.k12.de.us for help. **Class schedules for students in 12th grade are now available in HAC. Class schedules for students in grades 9-11th will be available in HAC starting August 17th at 9:00 AM. If you have any questions about changes to your class schedule, please refer to the email you received from your school counselor that includes directions on how to communicate your questions/requests.**

As part of our safety plan for Smyrna High School, starting this school year all students will be required to wear their school-issued student identification card so that it is clearly visible each school day. This identification card and a lanyard to wear it on will be provided to all students during the week of September 11th as part of the underclassmen school photography process. Seniors who have had their senior portrait session already will receive their cards the first week of school. Seniors who have not yet had their portrait session can use their identification card from last school year, or can have one created at the school during the first two weeks of the school year. In addition to wearing the identification cards as part of our safety plan, starting September 18th students will need to have their identification cards for the following reasons:

- To ride the school bus
- To use the SHS school library
- To attend extra-curricular events
- To purchase school event tickets
- To receive a pass out of class for any reason
- To purchase lunch in “id only” designated lines

The Smyrna School District does not discriminate in employment, educational programs, services or activities based on race, color, marital status, creed, religion, national origin, gender, age, genetic information, sexual orientation, gender identity, disability or any other protected category or status in accordance with state and federal laws.

Inquiries should be directed to the District Superintendent.

We will have the building open for self-guided tours on August 21st from 9:00 AM – 5:00 PM for any students who want to locate their classrooms prior to the first day of school. Students will also be able to pick up their assigned student Chromebook on this day. Additionally, we will be hosting a “Welcome Freshmen” event on August 30th from 5:00 – 7:00 PM. During this evening, we will have student guides available to help Freshmen find their classes and will also provide information sessions hosted by the SHS Administration. Freshmen will be able to pick up their assigned student Chromebook during this evening event as well.

We will host “Open House” on Thursday, September 21st starting at 6:00 PM. This is an opportunity for parents/guardians to hear from each of their student’s teachers about curriculum, expectations, and opportunities. On this evening we will host a traditional in-person event to allow parents/guardians to visit each classroom and meet each teacher. We will also make available online a collection of videos from each staff member. These videos will be available for viewing starting on September 21st. These videos will allow you to “visit” each of your student’s classes virtually. More information about how to access this virtual option for “Open House” will be made available as the date of September 21st gets closer.

Students who plan to participate in sports must make certain an approved physical form has been completed and submitted prior to the first day of practice. Students are not permitted to practice without an approved physical on file. Please refer to the SHS Athletics website for more details on the practice plans for each sport, <https://www.eagles-sports.com/>

Additionally, please be aware that all incoming 9th graders are required by State of Delaware Law to have a current health examination. The health examination must have been completed within 2 years of entry into 9th grade. This documentation should be submitted to the SHS school nurse within 30 days of the start of school. The forms that can be used for this purpose can be found on the SHS website.

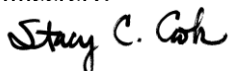
The student packet of information is now available online. Please visit the “Student Resources” page of the Smyrna High School website (<https://www.smyrna.k12.de.us/Page/734>) and locate the student packet for your student’s graduation year. The items you will find there are also listed below. **For each student you have at SHS, please complete the [SHS Parent Agreement](#) to verify you have reviewed the required information prior to the first day of school. Each SHS student should also complete the [SHS Student Agreement](#) prior to the first day of school.**

Online “Student Packet” items include:

- Bell Schedule for classes
- Wellness Center Letter
- Class Advisor Letter
- Attendance FAQ
- School Counselors Letter
- SHS Code of Conduct
- District Calendar
- School Nurses Letter
- Parking Permit Application
- List of Important SHS Dates
- SHS Odd/Even Schedule Calendar
- Dress Code
- SHS Parent Agreement
- SHS Student Agreement

Please reach out to our Administrative staff at any time throughout the year. We are here to assist you and to provide the best educational experience possible for your student.

Sincerely,



Stacy C. Cook - Principal